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Dear Sensory KIDS Volunteer,

Thank you for your interest in spending time at Sensory KIDS. We specialize in sensory- and relationship-based therapy for people of all ages. Our mission is to provide support to individuals and families with sensory processing and regulatory differences to create resilient, meaningful, and connected lives.

To volunteer with Sensory KIDS, volunteers must complete a Central Background Registry application and HIPAA Privacy training (protection of personal health information). You are required to pay for these. HIPAA training should be completed in an online module (one example of many possible websites: <http://www.hipaaexams.com/index.html>). The Central Background Registry application can also be completed online: [http://www.oregon.gov/EMPLOY/CCD/Pages/On-line\\_application\\_informationpage.aspx](http://www.oregon.gov/EMPLOY/CCD/Pages/On-line_application_informationpage.aspx). Please complete these requirements before your first day at Sensory KIDS. You will be required to submit proof of completion for your file.

We ask that you to complete at least ten hours of volunteer time before observing occupational therapy sessions. We maintain an ongoing list of volunteer tasks, and therapists may ask for assistance with projects when you arrive for your scheduled hours. Possible tasks include: video recording sessions, cleaning up and resetting treatment spaces, creating visual materials, sewing projects, and more. Please let us know if you have special skills you'd like to share!

Volunteer schedules will be set in advance—please notify us by phone or email in advance of an absence.

We look forward to working with you!

Best,

Lisa Porter, OTD, OTR/L  
Sensory KIDS  
Owner/Director/Occupational Therapist  
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